

SANTA CRUZ COUNTY
CIVIL SERVICE COMMISSION
Minutes for July 19, 2018 at 5:50 p.m.
701 Ocean Street, Board of Supervisors Chambers
Santa Cruz, California

Present: Chair Fink, Carmen Potro and Dina Hoffman

Absent: Commissioner Pursley and Madrigal

Staff present: Ajita Patel, Interim Personnel Director

1. Minutes of April 19, 2018 reviewed.
Motion/Second: Potro/Hoffman. Passed with abstention from Fink.
2. Changes or additions to the agenda:
None
3. Oral Communications:
None
4. Secretary's Report:
 - a) Review of disciplinary hearing calendar - August and September.
 - b) Employment Services Division Program Manager, Nisha Patel, shared new recruitment improvements, and timeline for the Personnel Director recruitment. Invited Commissioners to contact her directly for details about the process.
5. Old Business:
 - a) Subcommittee Update: met with some County representatives who suggested changes to the Civil Service Rules. One more meeting left and then will meet with Personnel Department staff to discuss modifications.
6. New Business:
 - a) 1 year probationary change for new Forensic Director approved after discussion. Chief Deputy Carney explained need for a longer probationary period due to accreditation review and complexity of position.
 - b) Discussion around whether to amend the Civil Service By-laws concluded with a determination that the election by-laws were sufficient.
7. Reports
 - a) Adopted Delegated Classification Report.
Motion/Second: Hoffman/Potro. Passed unanimously.
 - b) Provisional Report.
Reviewed.
8. Correspondence Items reviewed:
None
9. Adjournment: 6:45 p.m.
10. Next quarterly meeting is scheduled for Thursday, October 18, 2018 at 5:45 p.m.